



MagCARD Program

Zon Jr. XL, XL-300

Sale (swiped)

| Action | Terminal Display |
|--|---------------------|
| 1. Swipe card through reader or see "Manual Entry" | Enter Last 4 Number |
| 2. Key the last 4 digits of card number; Press ENTER | Amount of Sale |
| 3. Key amount of sale; press ENTER | "Transmitting" |

Refund (swiped)

| Action | Terminal Display |
|--|------------------|
| 1. Press [2] for CREDIT | Enter Account # |
| 2. Swipe card through reader or see "Manual Entry" | Amount of CREDIT |
| 3. Key in amount of credit; press ENTER | "Processing" |

Force (swiped)

| Action | Terminal Display |
|--|------------------|
| 1. Press [3] for FORCE | Enter Account # |
| 2. Swipe card through reader or see "Manual Entry" | Amount of FORCE |
| 3. Key amount of force, press ENTER | Enter Auth Code |
| 4. Key approval code; press ENTER | "Processing" |

Void

| Action | Terminal Display |
|--|---------------------------------|
| 1. Press [5] for VOID | Tran # to VOID |
| 2. Key transaction number to void; Press ENTER | Account # follows 12345***** |
| 3. Verify card number and press ENTER | \$**.** SALE |
| 4. Verify amount and transaction type and press ENTER | VOID this tran? |
| 5. Press ENTER to void; if incorrect, press CLEAR to about transaction | Tran ## Voided |



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Manual Entry

| Action | Terminal Display |
|--|------------------|
| 1. Press desired key: 1 for PURCHASE 2 for CREDIT 3 for FORCE 4 for AUTH | Enter Account # |
| 2. Key card number; Press ENTER | Expir Date MM/YY |
| 3. Key expiration date (MMYY); Press ENTER | Amount of _____ |
| 4. Key amount of transaction; press ENTER | "Transmitting" |

Batch Summary Report

| Action | Terminal Display |
|---------------------|------------------|
| 1. Press ENTER, [6] | Print Batch Rpt? |
| 2. Press ENTER | "Printing" |

Batch Detail Review

| Action | Terminal Display |
|--|-------------------------------|
| 1. Press ENTER, [9] | Enter 1 = Total 2 = Detail |
| 2. Press [1] for Batch Totals; press ENTER | Set ** = \$***.** |
| 3. Press ENTER to scroll through each transaction | |

Batch Settlement

| Action | Terminal Display |
|--|------------------|
| 1. Press [6] | Enter Password |
| 2. Enter password (166831); press ENTER | "Transmitting" |