

Quick Reference Guide

| Power On/Off  | Manual Sale  | Debit Sale  |
|---|--|---|
| <p>For the Vx610 only</p> <ul style="list-style-type: none"> <li>› Press  +  at the Same Time to Power On.</li> <li>› Press  to Power Off.</li> </ul> <p>NOTE: If the Power cord is attached—Power is On constantly. The Power Cord has to be removed for the On/Off functions to work.</p> | <ul style="list-style-type: none"> <li>› Press </li> <li>› Account # + </li> <li>› Press </li> <li>› Exp Date + </li> <li>- "CARD PRESENT"<br/>If Present, Press </li> <li>- "IMPRINT CARD"<br/>Imprint, Then Press </li> <li>› Amount + </li> <li>› V-Code* + <br/><small>If code is not known or not present (Xread), Press Enter to bypass then select the appropriate response.</small></li> <li>› Zip Code + </li> <li>› If Customer Copy Set to Confirm:<br/>To Print Customer Copy,<br/>Press </li> </ul> | <ul style="list-style-type: none"> <li>› Swipe Card</li> <li>› Or Press  Then Swipe or Insert Card</li> <li>› Press </li> <li>› Amount + </li> <li>- Enter Cash Back \$\$ + </li> <li>› <b>CUSTOMER:</b><br/>Press  On PIN Pad to Confirm \$\$</li> <li>› <b>CUSTOMER:</b><br/>Key PIN # + </li> <li>› If Customer Copy Set to Confirm:<br/>To Print Customer Copy,<br/>Press </li> </ul> |
| Credit Card Sale  |  |   |
| <ul style="list-style-type: none"> <li>› Swipe or Insert Card</li> <li>› Or Press  Then Swipe or Insert Card</li> <li>› Press </li> <li>› Amount + </li> <li>› If Customer Copy Set to Confirm:<br/>To Print Customer Copy,<br/>Press </li> </ul>   |  |   |
| Credit Card Refund  | Off-Line Sale  | Void  |
| <ul style="list-style-type: none"> <li>› Press  /  Until You Reach Option</li> <li>› Press </li> <li>- Password + </li> <li>› Swipe or Insert Card</li> <li>› Press </li> <li>› Amount + </li> <li>› If Customer Copy Set to Confirm:<br/>To Print Customer Copy,<br/>Press </li> </ul>     | <ul style="list-style-type: none"> <li>› Press  /  Until You Reach Option</li> <li>› Press </li> <li>› Swipe or Insert Card</li> <li>› Press </li> <li>› Amount + </li> <li>› Approval Code + </li> <li>› If Customer Copy Set to Confirm:<br/>To Print Customer Copy,<br/>Press </li> </ul>   | <ul style="list-style-type: none"> <li>› Press  /  Until You Reach Option</li> <li>› Press </li> <li>- Password + </li> <li>› To Void Last Transaction<br/>Press </li> <li>› Or to Void Any Transaction<br/>Press </li> <li>› To Retrieve Any Transaction by Invoice #<br/>Press </li> <li>› Or to Retrieve by Account #<br/>Press </li> <li>› To Confirm Void<br/>Press </li> </ul>      |

**NOTE:**











Enter **Password** When Prompted

- › Terminal will prompt for clerk ID and invoice # if those options are activated.

\*NOTE: The V-Code is often requested for manually entered transactions. This code can be found on the back of the card as the last three digits on the right side of the signature panel, directly below the mag stripe.

\*\*Press next until proper merchant # displays, then press select, or enter merchant # and press enter.

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